

**CERTIFICATE in
COMMERCIAL MANAGEMENT**



○ If you are a trainee quantity surveyor looking for an introduction to Civil Engineering Commercial Management for personal training purposes or as the first stage in a professional qualification, these modules marked by continuous assessment will give you a good start. If you already have an accredited degree or HNC/D in Civil Engineering subjects, or if you have significant relevant experience, you may be eligible to apply for ICES Membership (see **Diploma** course leaflet or access www.cices.org). If you don't meet these criteria, you can complete the Certificate course first and then proceed to our Diploma course which is accepted by ICES as meeting the academic requirements for ICES membership.

Awarding Body

Distance Learning Partnership Completion of Certificate (Four Modules)

Entry requirements

There are no entry requirements for this course, but in order to benefit you should be employed in a relevant capacity or seeking appropriate work. You should join ICES as a student member. It is free and we will send you the application form. We can allow module for module exemptions in respect of recognised training or equivalent subjects passed at college or university (up to two modules). Send a transcript of your syllabus with evidence of completion. There is an assessment fee of £75 for each module.

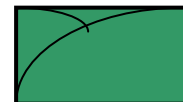
Estimated study time

50-100 hours per module. You should aim to complete the modules within two years. You can renew for another 12 months if you have not finished (up to five years maximum)

Specification (Principles of Estimating and THREE from those remaining)

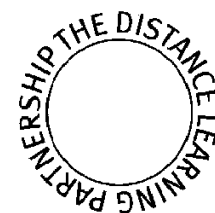
- Principles of Estimating
 - Law (revised course in preparation)
 - Measurement I
 - Engineering Geology
 - Management Studies (Course under review)
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○ **COURSE PROVIDER – GREENFIELDS**
COURSE TUTOR Hamish Mitchell *FRICS FCInstCES*



Courses include:

- Study Guides with textbook or self-contained course
- Assignments for marking
- Access to Tutor for help and guidance
- 1-year service contract (2 years for full course)
- Certification module by module or at end of course



Outline Content and Prices overleaf



Certificate in Commercial Management - Modules

Principles of Estimating

Study Guide with 16 lessons
Textbook: *Estimating & Tendering for Construction Work* (Brook)
9 Tutor Marked Assignments
Price: £175

Law – revised course in preparation (*)

Textbook: *Construction Law* (Uff)
Study Guide
7 Tutor Marked Assignments
Price: £175

Measurement

Textbook: *Building Measurement* (Packer)
Additional texts recommended for study with this course
Study Guide
5 Tutor-marked Assignments
Price: £175

Engineering Geology

Self-contained course
9 lessons
9 Tutor Marked Assignments
Price £175

Management Studies (*)

Study Guide with 5 lessons
Textbook: *Estimating & Tendering for Construction Work* (Brook)
Textbook: *Civil Engineering Contract Administration & Control* (Seeley)
5 Tutor Marked Assignments
Price: £175

(*) Revised courses in preparation. Please check with our Enrolment Office for latest information. Begin with Estimating & Measurement.

£ PRICE: Four Modules: £635 Outside UK: add £20 per module

Instalment plan (UK only): (download Bankers Standing Order)

One Module: Deposit: £85 and four monthly payments of £25 (course price £185)

4 modules: Deposit £145 and four monthly payments of £125 (course price £645).

HOW TO APPLY

Complete the enclosed enrolment form and send with payment (or deposit and completed Bankers Standing Order form) to:

The Distance Learning Partnership
FREEPOST SEA9262 West Horsley
LEATHERHEAD KT24 6BR

Overseas clients:
PO Box 52 East Horsley GREAT BRITAIN
KT24 6YQ

Or telephone: 01483 28 5626 for credit card payment.

Or online enrolment via our website www.distancelearningpartnership.co.uk

The Distance Learning Partnership is a member of the **Association of British Correspondence Colleges** to whose Code of Ethics we subscribe.

